

Integrating GAINPF (for aided institutions) with SPARK

While preparing claims w.r.t PF advance/withdrawal of employees belonging to aided institutions covered under GAINPF, the following procedure may be used.

- 1) Select the nature of claim (PF advance/withdrawal) and PF type. Click the button 'Get Data from GAINPF'. If data is received from GAINPF, the basicpay and pf account no. received will be verified. If found correct, the details will be displayed. If no data is received, user can enter the details as available in the sanction order.

The screenshot displays the SPARK Establishment Interface for Claim Entry. The form is titled 'Claim Entry' and contains the following fields:

- Claim No: 75111
- Claim Nature: PFA
- Nature of Claim: PF Temp Withdrawal
- PF Type: Kerala Private Engineering Colleges & Polytechnics Provident Fund
- Name of Treasury: District Treasury, Alappuzha
- Department: Education - Technical
- Office: CARMEL POLYTECHNIC COLLEGE, ALAPPUZHA
- DDO Code: 001
- Period of Bill: 01/05/2016 - 31/05/2016
- Expenditure Head of Account: 8009-01-101-94-00 -00-00-Kerala Private Engineering Colleges & P
- Salary Head of Account: 2225-01-277-85-00 -01-05
- Mode of Payment: Bank
- Payee Type: Employee

Below the form is a table titled 'Description of Transaction' with the following data:

PFEN	Name	Designation	PF A/c No	Basic Pay	Purpose	Authorization no of A/c	Authorization date	Sanction order No.	Sanction order Date	Amount	
754641	Jayraj S	Tradesman	Not Allotted	9040.00	staff	sp123	01-04-2016	so123	01/04/2016	1000	Delete
											Insert

At the bottom of the table, there is a button labeled 'Get Data from GainPF (For aided institutions only)'.

If data is received from GAINPF, user cannot edit the details.

- 2) While approving claim, status will be updated in GAINPF.
- 3) While updating encashment, old loan will be closed and new loan is inserted in SPARK. This loan can only be viewed. User cannot delete or close this loan.